



APOIS-TIES 2025 Congress – E- Poster Presenter Guidelines

The Congress Committee thanks you for agreeing to present at the upcoming APOIS-TIES 2025 Congress. This document has been prepared to assist you with planning a successful presentation for APOIS-TIES 2025 Congress.

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All e-poster presenters must register and pay the applicable registration fees to remain in the program. Presenters who fail to pay registration fees risk being removed from the program at the discretion of the Program Committee. There is no reduced registration fee for presenters. Please go to the Registration page in the Congress system at <http://congress.2025.apois.org>.

The presenter of each poster, confirmed by the submitter when accepting the decision, will be given a 'program participant' ribbon that he/she can attach to the delegate badge to recognize his/her participation in the submitted program.

The APOIS-TIES 2025 Congress registration desk is located on the first floor, in Shangri La Beijing and will operate during the following hours:

Date	Time
November 7, 2025 (Fri)	16:30 – 18:30
November 8, 2025 (Sat)	07:30 – 18:00
November 9, 2025 (Sun)	07:30 – 18:00

On arrival at the Congress, collect your badge and other materials at the registration (First floor, Shangri La Beijing). During the opening hours noted above, staff will be available to answer your questions and provide information about the Congress, venue, and surroundings.

On site E-Poster Exhibition Venue

Second Floor

Exhibition Venue will open on November 8, 2025 (Saturday)

*E-posters will also be displayed on our congress website: <https://2025.apois.org/accepted-abstracts/>

2.Preparing Your E-Poster

All posters should be a visual presentation of your submitted abstract.

Format: Please convert a poster into a JPG file from the sample e-poster pptx file (1080 x 1920 PIXELS/ 16:9 Aspect Ratio, PORTRAIT).

- Financial Disclosures: Financial interest(s), if any, MUST be disclosed and included in the poster. Presentations made at the Congress must not be used to promote a commercial product.
- Design: It is mandatory to insert our congress banner on top of the e-poster. Font size is specified in the sample e-poster. Choose Arial or another font that can be read clearly at a distance. Put light colored fonts on dark backgrounds and dark fonts on light-colored backgrounds so that viewers can see the text clearly. Remember, overcrowding a poster



slide makes it difficult to read. Help your readers by providing clear labels or headings for each section of your presentation. The Primary Author may choose to include his/her photo at the designated area of the poster (beside poster title).

- References: Please include eight pertinent references at most.
- Tables should be simple and easy to follow. Minimum font size for data in tables is 10 points. All graphs and tables must be embedded in your file. The legend of a figure should appear below the figure.
- Do not insert or embed any videos in your presentation.
- Please ensure that you have permission to use any images you include in the e-poster. This includes a license for copyrighted materials and consent forms from patients who are recognizable in photographs or images.

3. Submitting Your Presentation

Speakers must register and upload their e-poster to the Congress system no later than October 31, 2025(Friday) at 23:59 (GMT+8). Kindly note that all speakers must complete the registration process for abstract presentation submissions.

File uploaded after the deadline may NOT be able to be incorporated into the program. Before submitting, please make sure your e-poster can be viewed without any failure.

Resubmission requests after the said deadline may not be considered. When you are ready to submit, you may upload your e-poster by clicking “Upload” under Abstract > Abstract Submission.

Selected As: Poster	200118	Ocular Imaging	First Author: Don LEE	 Upload
Confirmed as: Poster	accepted (10/10)	Please choose one subspecialty	Presenter: Don LEE	
Panel No.:	Submitter: Don LEE		My Role:	
	Submitted as: Poster		Presenter First Author	

